



## Residence Life Staff Requirements

### Eligibility Requirements:

The following are requirements pertaining to student status for part-time, live-in residence life staff members:

- To be eligible for a Residence Life position the staff member must be a student of good standing (not on academic/conduct probation or dropped) at the University of Wisconsin-Madison, Madison Area Technical College, or Edgewood College.
- Residence Life staff must have completed at least 2 semesters (4 semesters for Resident Director) of college post high school graduation.
- Undergraduate students must be enrolled as full-time students at the institution in which they are enrolled or for at least twelve (12) credits; graduate students must be enrolled as a student for at least eight (8) credits.
- Residence Life staff members shall not register for more than 15 credits per semester unless prior approval is obtained from the Community Manager.
- Residence Life staff members must have a GPA of at least 3.0 prior to being offered a position and must maintain at least a 3.0 after receiving an offer and for the duration of the agreement.
- Residence Life staff members must provide Steve Brown Apartments proof of course enrollment at the beginning of each semester and proof of tuition and final grades at the end of each semester.
- All candidates must be able to fulfill all requirements of the Residence Life position. It is also mandatory that all Resident Assistants be on-site for the following dates:

|                     |                                 |
|---------------------|---------------------------------|
| August 17-21, 2020  | Staff Training                  |
| August 24, 2020     | Early Move-in                   |
| August 30, 2020     | Move-in                         |
| October 29-31, 2020 | Halloween Weekend               |
| January 15-16, 2021 | Staff Training                  |
| May 10-16, 2021     | Hall Close/Move-Out Obligations |

### Non-Academic Limitations:

- Outside time commitments, such as other employment or participation in extra-curricular activities, should not exceed a combined total of 20 hours per week.

### Housing Status:

- To maintain the integrity of the program and Steve Brown Apartments, Residence Life staff members must be a live-in resident of Lucky or The Regent Apartments.
- Residence Life Staff members are provided housing accommodations in the community/building in which they work. Housing accommodations are made for the convenience of, and at the sole discretion of Steve Brown Apartments and are subject to change prior to or during the term of agreement.